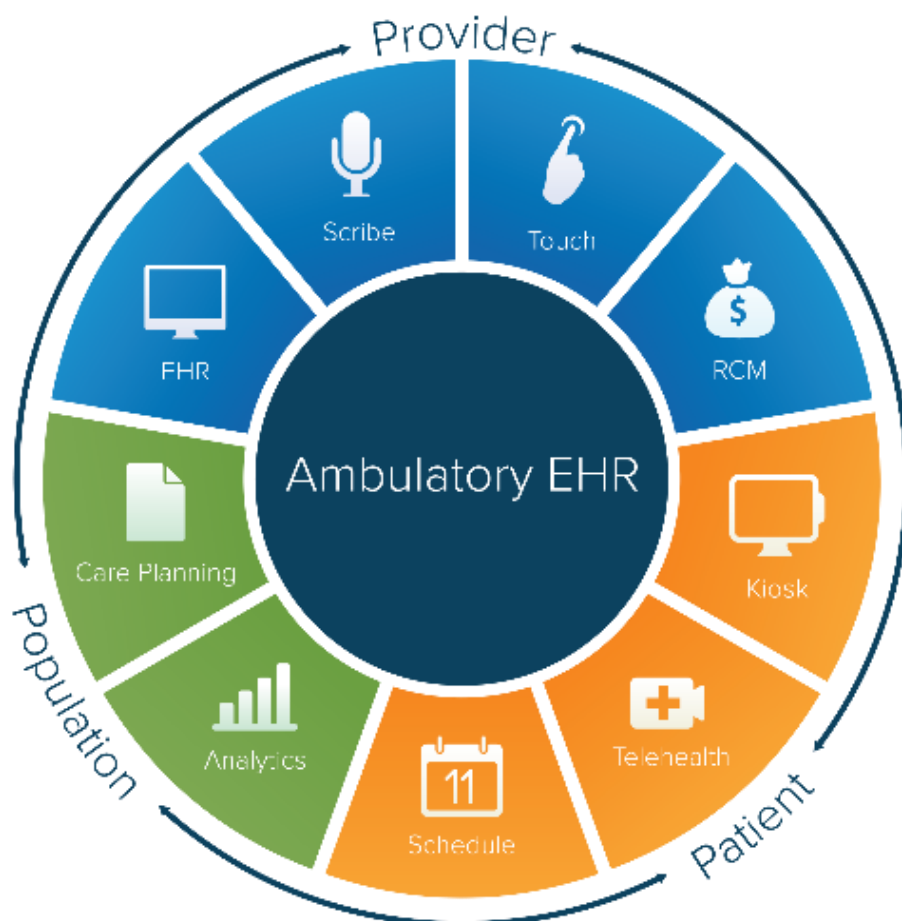


INVENTORY (MEDICATION DISPENSE)

Kentucky Department of Public Health —April 2017



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Inventory Module

Medication Dispense

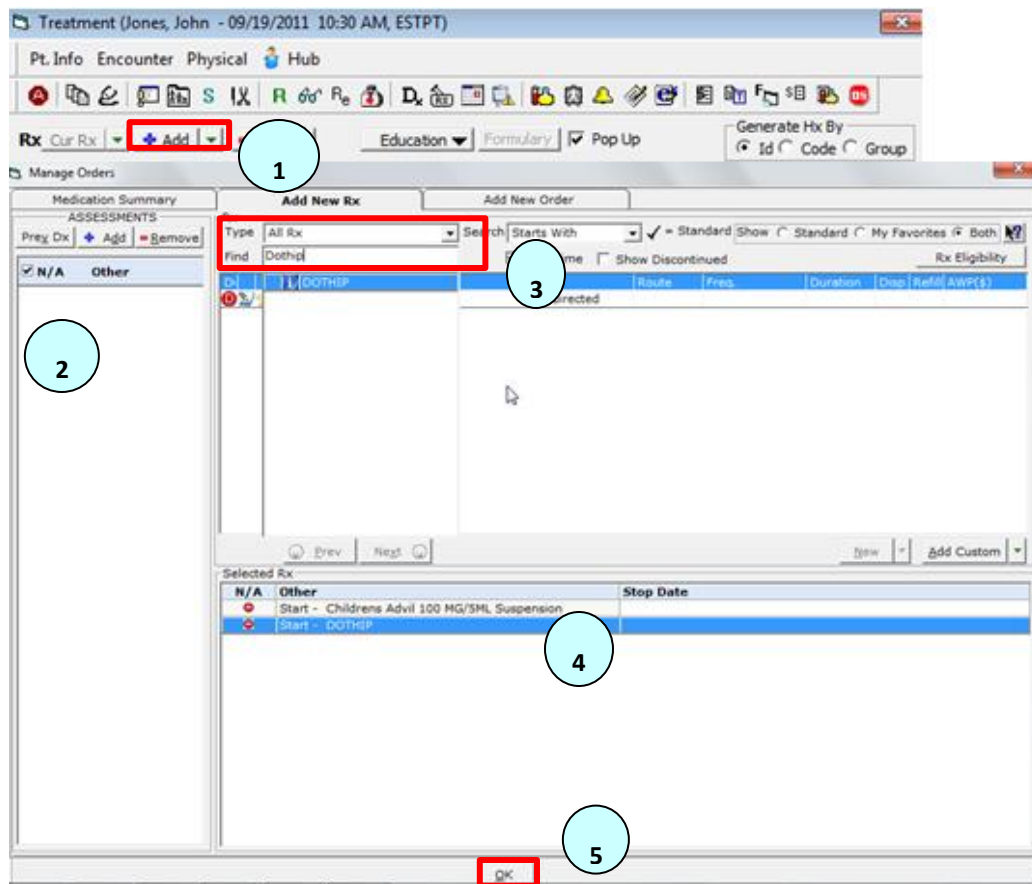
Path: *Progress Notes > Treatment*

Medications can be added as products in the Inventory Module and dispensed through the 'Treatment' screen of the progress note. This allows the tracking of each medication.

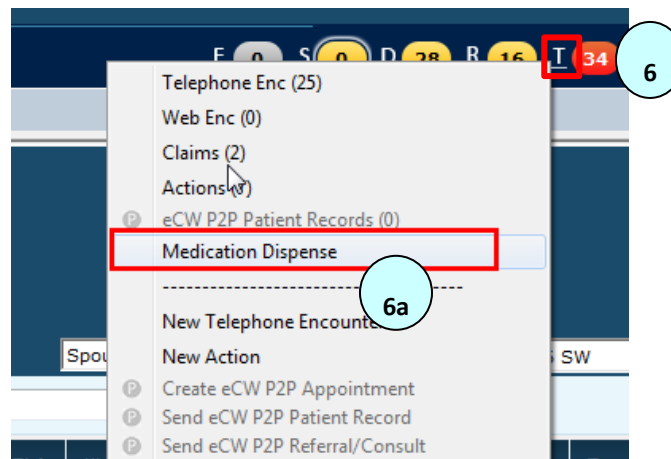
To dispense a linked medication from the inventory module:

Click on 'Add' from the 'Treatment' screen of a patient's progress note.

- 1) Click on 'Add' from the 'Treatment' screen of a patient's progress note.
- 2) Choose the corresponding diagnosis code.
- 3) Search for the medication that is linked to the Inventory Module (linked medications will be denoted with a blue **i** next to them).
- 4) Choose the new medication with the correct dosage details (dosage details can be modified on the 'Treatment' screen).
- 5) Click 'Ok'.



- 6) Click on the letter 'T' jelly bean.
 - a. Select 'Medication Dispense'.
- 7) From the 'Medication Dispense' screen:
 - a. Select the corresponding medication that needs to be dispensed.
 - b. Click 'Dispense' to 'checkout' the medication (this will deduct the relevant amount from the inventory).
- 8) Choose the correct 'quantity' of the medication that will be dispensed and click 'Ok'.



APPENDIX A: NOTICES

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